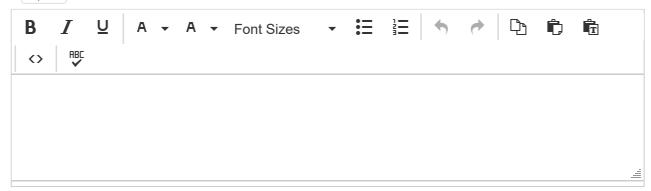
Responsible: Building:

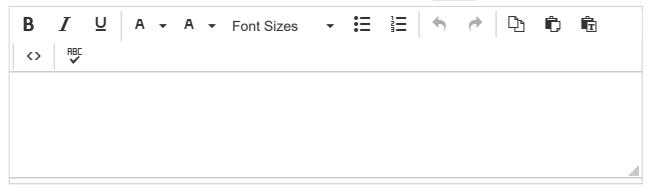
## Task:

The Professional Growth Plan (PGP) is a required measure of the evaluation process. This reflection form is completed by the employee and shared with the supervisor through TalentEd after learning activities have been completed and implemented.

**Goal 1-Personal Growth** (copy and paste your goal from Evaluation Planning Form required

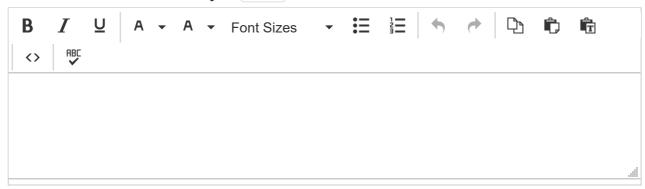


How did you use the requested supports to complete the activity and achieve you goal? (if no support were needed, please indicate that.) required



What new knowledge and skills have you acquired, and how much time and effort were needed for this activity? 

[required]



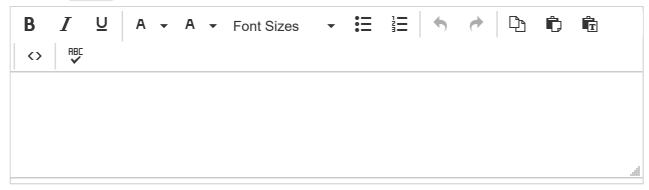
How and when did you implement your learning? If you have shared your learning with colleagues, describe how. required

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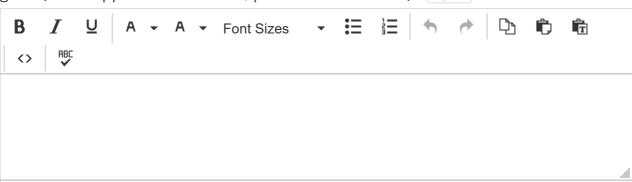
How has the learning impacted your practice? How might this experience influence your future learning? required



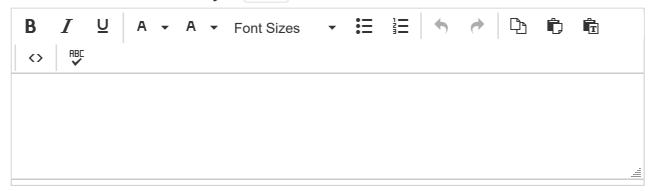
**Goal 2 - Collaborative Learning** (copy and paste your goal from Evaluation Planning Form) required



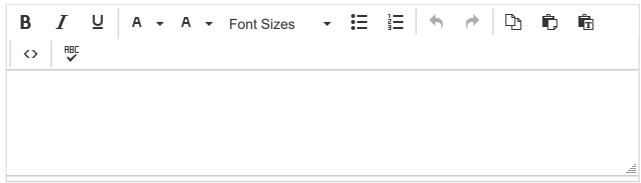
How did you use the requested supports to complete the activity and achieve your goal? (If no support were needed, please inidicate that.) required



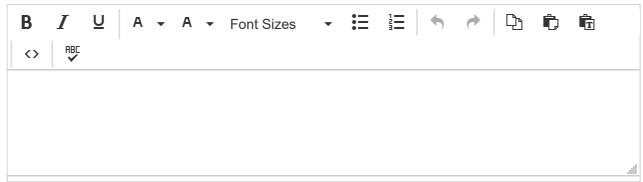
What new knowledge and skills have you acquired, and how much time and effort were needed for this activity? required



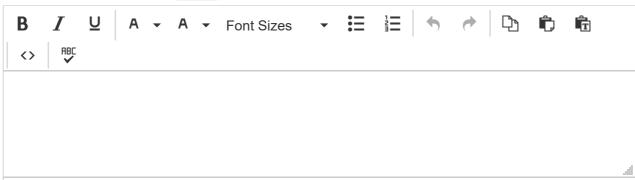
How did you collaborate around this goal with colleagues? required



How and when did you implement your learning? required



How has the learning impacted your practice? How might this experience influence your future learning? required



## **Artifact Review**

The SPED administrator uploads artifacts as PDFs to BriteLocker and completes the **Reflection on Artifact Review Form** in TalentEd **PRIOR** to the **Artifact Review Meeting**. During the meeting, the SPED administrator and director discuss how the artifacts collected provide evidence of the SPED administrator's performance on the essential practices of the **USVI Performance Evaluation Framework for Special Education Administrators.** 

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Attachment #2

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Attachment #3

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If the attachment will not upload properly, click here to try the alternate version.

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