**Required Documents list for Travel**

**For INTER-ISLAND Travel**

* Request for Travel Form
* Travel Checklist
* Parental Consent Form for Travel
* Travel Commitment and Consent
* Student Roster For OFF-ISLAND Travel
* Chaperone Contact Information for Travel
* Passenger List
* Inter-Island GTR Form

**For OFF-ISLAND Travel (Out of the Territory)**

* Request for Travel Form
* Travel Checklist
* Parental Consent Form for Travel
* Travel Commitment and Consent
* Student Roster For OFF-ISLAND Travel
* Chaperone Contact Information for Travel
* Passenger List
* Cash Advance for Travel
* Authorization for Travel (Off Island)
* Off Island Government Travel Request (GTR)
* Travel Voucher
* Letter from Principal to Superintendent
* Letter from Insular Superintendent the Commissioner
* Letter from the Commissioner to the Governor