



THE VIRGIN ISLANDS
DEPARTMENT OF EDUCATION



Office of the Commissioner

Main:
1834 Kongens Gade, Charlotte Amalie
St. Thomas, U.S. Virgin Islands 00802-6746
Tel: 340/ 774-0100 • Fax: 340/ 779-7153

St. Croix:
2133 Hospital Street, Christiansted
St. Croix, U.S. Virgin Islands 00820-4665
Tel: 340/ 773-1095 • Fax: 340/ 773-9579

DONATION REQUEST FORM

Please email completed form at least four weeks prior to event.

Office of Special Funding ○ karen.turnbull@vide.vi

340 ○ 774-0100 Extension 8090

School/Activity Center: _____

Contact Name: _____

Contact Phone Number: _____

Email Address: _____

Event Name: _____

Event Date: _____

How will the donation be used?: _____

Event Description:

.....
We hereby commit on behalf of the requesting school/activity center to use the funding requested for the reasons specified in the school's or activity center's request.

Signature – Contact:

Principal/Supervisor

Date: _____

.....
Initiative: _____