

APGP Planning Form

APGP Template

School-Level Administrator Name:	
School:	School Year:
Supervisor Name:	
Meeting Dates:	
APGP Planning Meeting:	
Midyear Check-In Meeting:	
APGP Reflection Meeting:	

Instructions

The APGP form is designed to facilitate the school-level administrator’s professional development. The school-level administrator uses it to set APGP goals as well as to track and reflect on professional development or goal-related activities; the supervisor uses it to review and score the administrator’s APGP progress at the conclusion of the evaluation cycle.

Three goals must be included in the plan:

- **Extension Goal:** A goal addressing an area of strength that the principal would like to build on to demonstrate distinguished performance*
- **Growth Goal:** A goal addressing an area of needed growth or improvement (informed by data, previous evaluation results, and self-assessment)
- **School or District Goal:** A goal related to school or district improvement goals identified through the eSIP linked to the VIDE state priorities

*If an administrator’s evaluation rating is below *proficient*, then two goals will support growth rather than including an extension goal to address an area of strength.

Complete instructions on identifying, developing, and tracking goals, activities, and summative reflection are provided in the *Administrator Professional Growth Guidance* document.

Use multiple data sources, including student data, principal evaluation results, and school- and district-identified priorities, and develop at least three goals. Indicate the type of goal (extension, growth, or school or district), related 5 Essential Practice and indicator, and the rationale for the goal. The goal should be written as a SMART goal.

Goal 1			
Goal Statement (SMART goal):		Goal Type <input type="checkbox"/> Extension <input type="checkbox"/> Growth <input type="checkbox"/> School or District	
Five Essential Practices of School Leadership Addressed:			
Five Essential Practices of School Leadership Indicator(s):			
Rationale (refer to student, school improvement plan, district improvement plan, or principal evaluation data):			
Proposed Professional Learning Activities	Targeted Completion Dates	Outcomes (What is the outcome of the activity?)	Application (How do you plan on applying the learned skills?)

Measurement of Progress and Success in Meeting APGP Goals

Identify how progress and achievement of each goal will be measured.

Evidence of Activity Completion and Application of Learning	Date
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Notes

Provide a description of any changes and rationale for changes.

Description of and Rationale for Change	Date
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Goal 2			
Goal Statement (SMART goal):		Goal Type <input type="checkbox"/> Extension <input type="checkbox"/> Growth <input type="checkbox"/> School or District	
Five Essential Practices of School Leadership Addressed:			
Five Essential Practices of School Leadership Indicator(s):			
Rationale (refer to student, school improvement plan, district improvement plan, or principal evaluation data):			
Proposed Professional Learning Activities	Targeted Completion Dates	Outcomes (What is the outcome of the activity?)	Application (How do you plan on applying the learned skills?)

Measurement of Progress and Success in Meeting APGP Goals

Identify how progress and achievement of each goal will be measured.

Evidence of Activity Completion and Application of Learning	Date
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Notes

Provide a description of any changes and rationale for changes.

Description of and Rationale for Change	Date
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Goal 3			
Goal Statement (SMART goal):		Goal Type <input type="checkbox"/> Extension <input type="checkbox"/> Growth <input type="checkbox"/> School or District	
Five Essential Practices of School Leadership Addressed:			
Five Essential Practices of School Leadership Indicator(s):			
Rationale (refer to student, school improvement plan, district improvement plan, or principal evaluation data):			
Proposed Professional Learning Activities	Targeted Completion Dates	Outcomes (What is the outcome of the activity?)	Application (How do you plan on applying the learned skills?)

Measurement of Progress and Success in Meeting APGP Goals

Identify how progress and achievement of each goal will be measured.

Evidence of Activity Completion and Application of Learning	Date
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Notes

Provide a description of any changes and rationale for changes.

Description of and Rationale for Change	Goal #
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item.

Signature page

I have reviewed the APGP.

Administrator _____ **Date** _____

Supervisor _____ **Date** _____

I agree with the APGP.

Administrator _____ **Date** _____

Supervisor _____ **Date** _____

I agree to modifications of the APGP.

Administrator _____ **Date** _____

Supervisor _____ **Date** _____

Performance Feedback on the APGP

Goal	Rating
1	Click here to enter text.
2	Click here to enter text.
3	Click here to enter text.
Recommendations for Next School Year:	

Administrator _____ **Date** _____

Supervisor _____ **Date** _____